

# Certification Application

## FULL NAME

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First Name

Last Name

Title

Suffix

## ADDRESS

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Street Address 1

Street Address 2

City

Postal Code

Province

Country

E-Mail Address

Phone Number

**Note:** If you currently possess a valid Educational and Vocational Guidance Practitioner (EGVP) Certificate granted by the International Association for Educational and Vocational Guidance (IAEVG), or a valid Career Development Practitioner Certificate from another Province, please skip to Section 4.

## Section 2 - Education and Employment Experience

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Please check the appropriate level of Education and the number of years of related employment experience.

Education

A Masters degree in a Social Sciences field

A Bachelor degree in the Social Sciences field

A Diploma/Certificate in Career Development

I wish to apply for Certification under the Grandfathering clause  
(Education level does not apply)

Employment Experience	<p>A minimum of 1 year work experience (1,750 hours) in a Career Development field within the past 3 years</p> <p>A minimum of 2 years work experience in a Career Development field (3,500 hours) within the past 4 years</p> <p>A minimum of 3 years work experience in a Career Development field (5,250 hours) within the past 5 years</p> <p>A minimum of 6 years (10,500 hours) of work experience in the Career Development field</p> <p>I wish to apply for Provisional Certification (Employment experience does not apply)</p>
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**Note:** Please submit proof of education and a copy of your resume.

## Section 3 - Compulsory Training

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Please check the appropriate compulsory training you have successfully completed and make sure to include proof of successful completion in your application package.

The following courses offered by Post Secondary Education, Training and Labour (PETL) and the Canadian Career Development Foundation (CCDF). A certificate of completion or note from CCDF is required as proof.

- Career Development Theories (111)
- Career Development Process (121)
- Ethical Practice in Career Development (411)
- One additional career development course

**OR**

Four Career Development Courses which must include an evaluation component. A certificate of completion, or a transcript of grades is required as proof. Remember to also include a course description explaining objectives, duration and evaluation format.

- 1 Career Development Theory course;
- 1 Counselling/Career Development Process course (Practice of Counselling Skills)
- 1 Counselling/Career Development Ethics course (or the equivalent of at least 7 hours of Ethics within another Counselling/Career Development course); and
- 1 Career Development Elective

## Section 4 - Ethical Practice

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Choose any

I agree to abide by the "Code of Ethics" of the Canadian Standards and Guidelines for Career Development Practitioners

I certify that I have not been convicted of a criminal offence for which a pardon has NOT been granted AND that would have contravened the Code of Ethics of the Canadian Standards and Guidelines for Career Development Practitioners

## Section 5 - Residency

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Please indicate your residency status below.

I am currently employed in the Province of New Brunswick

I am employed in more than one Province, and I reside in the Province of New Brunswick

I am currently not employed in the Career Development field, but I intend to work in the Province of New Brunswick

## Section 6 - Revocation

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I understand my certification may be revoked if:

- I fail to maintain membership in NBCDA.
- I fail to maintain active status as a Certified Career Development Practitioner through recertification at the required time.
- I provide false or misleading information.

I understand the terms above

## Section 7 - NBCDA Membership

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Please check the applicable status of membership.

I am currently a member of NBCDA

I am applying for membership of NBCDA

## Section 8 - Application Fees

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I agree to be invoiced for the following fees:

Membership Fees	\$50 for a ONE year NBCDA membership (If not already a member)
	\$100 for a TWO year NBCDA membership (optional)
	\$150 for a THREE year NBCDA membership (optional)
Certification Fees	\$150 - Certification application fee
	\$75 - Certification application fee (Canadian Certified Counsellor with CCPA)
	\$75 - Certification application fee (IAEVG.EVGP Certificate holder, or holder of Certification from another Province)

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I certify that all information provided in this application is accurate and complete to the best of my knowledge. I understand that NBCDA has the right to confirm or validate any information submitted as part of the application.

Name:

Date: